

Huron Public Library Board of Trustees
Minutes to Regular Meeting August 10, 2022

The meeting was called to order at 7:00 pm. by President, Rob Smith.

Present: Joe Giardina, Robert Kozar, Karyn Seibel, Robert Smith, and Robert Williams. Pete Jackson was excused. Guests: Jennifer Buch, Director; and Diane Adams, Fiscal Officer.

MOTION BY Trustee Seibel, second by Trustee Kozar to approve the minutes of the July 13, 2022 regular meeting. Roll Call – Yeas 5, Nays 0. Motion Carried.

PUBLIC COMMENTS: None

COMMUNICATIONS: None

REPORTS:

President's Report:

President Smith stated that the piano is in the library and is scheduled to be used at a children's program.

Director's Report:

Director Buch submitted her report to the board and highlighted some points. She discussed the uneven concrete that must be replaced and she will be taking care of this. Ms. Buch brought up her ideas for a part time Custodian and Facilities Manager. This will be tabled until the September meeting.

Fiscal Officer Report:

This Fiscal Officer presented her report to the board. She stated that the 2020-21 HPL audit will be released the next day on the 11th, it can be discussed at the September meeting.

MOTION BY Trustee Seibel second by Trustee Kozar to approve the Revenue and Appropriation Supplementals that the Fiscal Officer made to the budget in the month of July. Roll Call: J. Giardina, Yea; R. Kozar, Yea; K. Seibel, Yea; R. Smith, Yea; and R. Williams, Yea. Motion Carried.

Personnel Committee Report:

Chair Williams submitted the 8/3 Committee meeting minutes to the board. The Personnel Committee is recommending to Huron City Schools, Board of Education, and to the Board of Trustees, Will Folger to fill the unexpired term of Terry Griffith.

MOTION BY Trustee Williams, second by Trustee Kozar to approve the appointment of Will Folger to fill the unexpired term of Trustee Terry Griffith ending on December 31, 2024. Roll Call: J. Giardina, Yea; R. Kozar, Yea; K. Seibel, Yea; R. Smith, Yea; and R. Williams, Yea. Motion Carried.

Audit and Finance Committee Report:

None

Building and Grounds Report:

Chair Giardina submitted the July 27th Committee meeting minutes to the board. He highlighted the old, current, and new issues of the building. Mr. Giardina also submitted a list of Children's Area Open Issues and asked the board for any additional ideas that they may have to be added to the list of the committee.

Strategic Planning Committee:

Chair Kozar stated that he plans to have the Strategic Plan to the Director in about a week; it can be discussed and voted on at the September meeting.

Contracts and Legislation:

None

OLD BUSINESS:

Trustee Seibel gave the board an update of the Levy Committee's last meeting. She said that they have a website and face book page. The committee will also have 104 yard signs.

NEW BUSINESS

MOTION BY Trustee Williams, second by Trustee Seibel to accept the Financial Statements for July 2022. Roll Call: J. Giardina, Yea; R. Kozar, Yea; K. Seibel, Yea; R. Smith, Yea; and R. Williams, Yea. Motion Carried.

MOTION BY Trustee Seibel, second by Trustee Williams to approve the resignation of Debbie Knight as of August 15, 2022. Roll Call – Yeas 5, Nays 0. Motion Carried.

MOTION BY Trustee Seibel, second by Trustee Williams to approve the 2023 Holiday Closures. Roll Call – Yeas 5, Nays 0. Motion Carried.

The Board discussed a request from several patrons who would like to donate a specific bench in memory of Judy Ryan. It was decided to offer to those patrons the opportunity to donate a bench that was closer in looks to the other bench currently located at the library; they could have a plaque put on the bench in memory of Judy Ryan. MOTION BY Trustee Williams, second by Trustee Seibel to allow the patrons to donate a bench similar to the bench at the library, and to install a plaque. Roll Call - Yeas 5, Nays 0. Motion Carried.

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President Smith discussed the possibility of eliminating the 2.07 in the By-Laws, the Contracts and Legislation Committee, since we have Legal Council that we can consult with. This subject was tabled until the next meeting.

There being no further business to discuss, MOTION BY Trustee Seibel second by Trustee Willaims to adjourn. Roll Call: J. Giardina; Yea; R. Kozar, Yea; K. Seibel, Yea; R. Smith, Yea; and R. Williams, Yea. Motion Carried.

Meeting adjourned at 8:50 p.m.

Rob Smith, President

Diane Adams Fiscal Officer