

Huron Public Library Board of Trustees
Minutes to Regular Meeting November 10, 2021

The meeting was called to order at 7:00 pm. by President, Rob Smith.

Present: Joe Giardina, Terry R. Griffith, Pete Jackson, Robert Kozar, Karyn Seibel, Robert Smith, and Robert Williams. Guests: Vikki Morrow-Ritchie, Director, and Diane Adams, Fiscal Officer.

MOTION BY Trustee Griffith second by Trustee Giardina to approve the minutes of the October 13, 2021 Regular Meeting. Roll Call – Yeas 7, Nays 0. Motion Carried.

PUBLIC COMMENTS:

None

COMMUNICATIONS:

None

GUESTS:

None

REPORTS:

President's Report:

President Smith passed out a form for Officer Nominations that Ms. Seibel originated for him at his request. He asked the board to complete it and bring it to the December meeting.

Director's Report:

Ms. Morrow-Ritchie updated the board on the status of the Circulation Pump and the Reheat Valve replacements. She also gave the board the latest update on the circulation of the Covid-19 Rapid Home Testing Kits being distributed to patrons.

Fiscal Officer Report:

Fiscal Officer Adams submitted to the board a spreadsheet from the Ohio Library Council that showed all the library levies that were passed and the type of levy asked for.

Personnel Committee Report:

Chair Williams stated that the Resolution with Stark County Schools Council of Governments Health Care Consortium will be discussed under Old Business.

Audit and Finance Committee Report:

Chair Jackson submitted the minutes of the October 14, 2021 Audit and Finance Committee meeting. He gave some explanation of the appropriations and stated that the Finance Committee recommends the Temporary Appropriations to be approved. He also said that the Fiscal Officer is working on a 5-year projected forecast to aid in the discussion of the 2022 levy.

Building and Grounds Report:

None

Strategic Planning Committee:

Chair Kozar stated they are currently in the Focus Group Phase, and that the state library is asking if the board would like to do a focus group? After discussion, the board did agree to be a focus, which they will meet online.

Contracts and Legislation:

None

OLD BUSINESS:

2022 Levy Resolutions

After some discussion on when to submit the three resolutions to the Erie County Auditor's Office for certification, the board decided to table the approval of the resolutions until December. MOTION BY Trustee Williams, second by Trustee Jackson to table the resolutions to submit to the County Auditor for the 2022 levy, until the December meeting. At that time the resolutions will be brought off the table and discussed. Roll Call:

	Yes	No
Joseph Giardina	X	
Terry R. Griffith	X	
Peter Jackson	X	
Robert Kozar	X	
Karyn Seibel	X	
Robert Smith	X	
Robert Williams	X	

Stark County Schools Council of Governments Health Care Consortium

MOTION BY Trustee Giardina, second by Trustee Williams to approve Resolution 2021-10, Authorizing membership in the Stark County Schools Council of Governments Health Care Consortium. Roll Call:

	Yes	No
Joseph Giardina	X	
Terry R. Griffith	X	
Peter Jackson	X	
Robert Kozar	X	
Karyn Seibel	X	
Robert Smith	X	
Robert Williams	X	

Perry Protech Contract for Two Ricoh Copiers

MOTION BY Trustee Seibel, second by Trustee Kozar to approve Resolution 2021-11 for the lease of two (2) Ricoh Copiers for the period of five (5) years. Roll Call:

	Yes	No
Joseph Giardina	X	
Terry R. Griffith	X	
Peter Jackson	X	
Robert Kozar	X	
Karyn Seibel	X	
Robert Smith	X	
Robert Williams	X	

NEW BUSINESS

Motion to accept the Financials for October 2021

MOTION BY Trustee Seibel second by Trustee Griffith to accept the Financial Statements for October 2021. Roll Call:

	Yes	No
Joseph Giardina	X	
Terry R. Griffith	X	
Peter Jackson	X	
Robert Kozar	X	
Karyn Seibel	X	
Robert Smith	X	
Robert Williams	X	

Motion to Approve Resolution 2021-06 Adopting Temporary Appropriation Budget for the calendar year of 2022

MOTION BY Trustee Griffith, second by Trustee Seibel to approve Resolution 2021-06 adopting a Temporary Appropriation Budget for the calendar year of 2022. Roll Call:

	Yes	No
Joseph Giardina	X	
Terry R. Griffith	X	
Peter Jackson	X	
Robert Kozar	X	
Karyn Seibel	X	
Robert Smith	X	
Robert Williams	X	

Motion to approve resignation of David Wiedenheft, Circulation Technician

MOTION BY Trustee Williams, second by Trustee Kozar to approve the resignation of David Wiendenheft. Roll Call – Yeas – 7, Nays – 0. Motion Carried.

Motion to approve Resolution 2021-12 adopting a policy with the Ohio Plan for provision of insurance for real and personal property for the calendar year 2022

MOTION BY Trustee Seibel, second by Trustee Griffith to approve Resolution 2021-12 adopting a policy with the Ohio Plan for provision of insurance for real and personal property for the calendar year 2022. Roll Call:

	Yes	No
Joseph Giardina		X
Terry R. Griffith	X	
Peter Jackson	X	
Robert Kozar	X	
Karyn Seibel	X	
Robert Smith	X	
Robert Williams		X

Assignment of tasks for the Board Holiday Open House on December 4th from 3-6

The board had a short discussion to discuss the Open House

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There being no further business to discuss, MOTION BY Trustee Griffith second by Trustee Seibel to adjourn. Roll Call- Yeas – 7, Nays – 0. Motion Carried.

Meeting adjourned at 8:25 p.m.

Rob Smith, President

Diane Adams Fiscal Officer