

Huron Public Library Board of Trustees
Minutes to Regular Meeting February 9, 2022

The Zoom meeting was called to order at 7:00 pm. by President, Rob Smith.

Present via zoom: Joe Giardina, Terry R. Griffith, Pete Jackson, Robert Kozar, Karyn Seibel, Robert Smith, and Robert Williams. Guests: Vikki Morrow-Ritchie, Director, and Diane Adams, Fiscal Officer.

MOTION BY Trustee _____, second by Trustee _____ to approve the minutes of the January 12, 2022 Regular Meeting. Roll Call – Yeas 7, Nays 0. Motion Carried.

PUBLIC COMMENTS:

None

COMMUNICATIONS:

None

REPORTS:

President's Report:

None

Director's Report:

Mrs. Morrow-Ritchie submitted her monthly report to the board. She stated that HB 51 for Open Meetings Flexibility was passed regarding having virtual meetings if needed.

The Director shared with the board that she applied for funding with Wightman-Wieber Foundation in the sum of \$4,000.00 to fund two MakerBot Sketch 3-D printers.

Fiscal Officer Report:

This Fiscal Officer presented her report to the board and asked if there were any question.

Included in her report was notification to the board that the Amended Certificate reflected; \$619,808.00 in 2022 property tax valuations, \$387,823.00 in PLF, and \$18,100.00 revenue in other sources for the General Fund.

Personnel Committee Report:

None

Audit and Finance Committee Report:

Chair Jackson stated that the committee will meet in the next couple of weeks to go over the proposed permanent appropriations.

Building and Grounds Report:

Chair Giardina updated the board on the status of the heating issue in the building. The Committee's recommendation was for the proposal from Gundlach be approved. This will be approved under New Business.

Strategic Planning Committee:

Chair Kozar stated that he is waiting to meet with Mandy Simmons from State Library.

Contracts and Legislation:

President Smith said that the committee needs to pick a chairperson.

OLD BUSINESS:

Tabled Employee Review Form

MOTION BY Trustee Seibel seconded by Griffith to take from the table a motion from the January meeting which required gaining input from the Director and Fiscal Officer regarding proposed changes to the annual review process. Roll Call – Yeas 6, Nays 0. Motion Carried

After discussion with the Director and the Fiscal Officer, MOTION BY Trustee Seibel second by Trustee Griffith: moved that the proposed "Employee Performance Appraisal Plan" approved by the Personnel Committee be adopted for a one-year trial period, and that it included a provision for goal-setting and review. Roll Call – Yeas 6, Nays 0. Motion Carried.

Motion to Approve Levy Resolutions 2022-01 and 2022-02

The subject of final approval of the Levy Resolutions was discussed with particular focus on the duration of the levy period. The following Resolutions were presented 2022-01 and 2202-02. After some discussion, the board voted as follows:

MOTION BY Trustee Seibel, second by Trustee Griffith to approve Resolution 2022-01 for a renewal of the 1.50 mills tax levy for the period of five (5) years. Roll Call:

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	YES	NO	EXCUSED
Joe Giardina	X		
Terry Griffith	X		
Pete Jackson	X		
Rob Kozar	X		
Karyn Seibel	X		
Rob Smith	X		
Bob Williams			X

MOTION BY Trustee Giardina, second by Trustee Kozar to approve Resolution 2022-02 for a replacement of the 1.50 mills tax levy for the period of five (5) years. Roll Call:

	YES	NO	EXCUSED
Joe Giardina	X		
Terry Griffith	X		
Pete Jackson		X	
Rob Kozar	X		
Karyn Seibel	X		
Rob Smith	X		
Bob Williams			X

NEW BUSINESS

MOTION BY Trustee Kozar, second by Trustee Giardina to accept the Financial Statements for January 2022. Roll Call – Yeas 6, Nays 0. Motion Carried.

The Board discussed recommendations for an outside person to chair the Library Levy Political Action Committee.

MOTION BY Trustee Giardina, second by Trustee Griffith to approve the proposal from Gundlach in the amount of \$15, 057.26 for the repair of heating system fittings and hoses. Roll Call:

	YES	NO	EXCUSED
Joe Giardina	X		
Terry Griffith	X		
Pete Jackson	X		
Rob Kozar	X		
Karyn Seibel	X		
Rob Smith	X		
Bob Williams			X

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There being no further business to discuss, MOTION BY Trustee Seibel second by Trustee Griffith to adjourn. Roll Call:

	YES	NO	EXCUSED
Joe Giardina	X		
Terry Griffith	X		
Pete Jackson	X		
Rob Kozar	X		
Karyn Seibel	X		
Rob Smith	X		
Bob Williams			X

Meeting adjourned at 8:15 p.m.

Rob Smith, President

Diane Adams Fiscal Officer