

Huron Public Library Board of Trustees
Minutes to Regular Meeting May 11, 2022

The meeting was called to order at 7:00 pm. by President, Rob Smith.

Present: Joe Giardina, Terry R. Griffith, Pete Jackson, Robert Kozar, Robert Smith, and Robert Williams. Karyn Seibel was excused. Guests: Vikki Morrow-Ritchie, Director, and Diane Adams, Fiscal Officer.

MOTION BY Trustee Griffith, second by Trustee Giardina to approve the minutes with one correction of the April 13, 2022 meeting. Roll Call – Yeas 6, Nays 0. Motion Carried.

PUBLIC COMMENTS: None

COMMUNICATIONS: None

REPORTS:

President's Report:

None

Director's Report:

Ms. Morrow-Ritchie submitted her report to the board. She shared the status on the current issues with the building which were in her report. She also stated that a grant was received from Wightman/Wieber for \$3,900.00 for the purchase of a 3-D MakerBot printers, extra filament, two laptops, and a utility cart. The director said that the library also received \$1,100.00 from the Friends of the Library, for the Summer Learning Program.

Fiscal Officer Report:

This Fiscal Officer presented her report to the board.

Personnel Committee Report:

Chair Williams stated that the cut-off date for receiving applications for the director's position will be May 16th.

Audit and Finance Committee Report:

Chair Jackson submitted the April 27th Committee Meeting Minutes to the Board.

MOTION BY Trustee Jackson, second by Trustee Griffith to approve **Resolution 2022-06** passing the 2023 Budget. Roll Call: J. Giardina, Yea; T. Griffith, Yea; P. Jackson, Yea; R. Kozar, Yea; R. Smith, Yea; and R. Williams, Yea. K Seibel was excused. Motion Carried.

Building and Grounds Report:

Chair Giardina stated that he is waiting for the recommendations from Mandy Simmons. He said that when the recommendations are received, he will then call a committee meeting to discuss the plan.

Strategic Planning Committee:

Chair Kozar submitted the minutes from the April 28th Committee meeting. He went over the three service responses for the Strategic Plan. He also asked the board for their input on the objectives in receiving service responses.

Contracts and Legislation:

President Smith provided the meeting minutes from the April 20, 2022, and May 3, 2022 meeting minutes.

MOTION BY Trustee Giardina, second by Trustee Williams to re-negotiate the 2022 lease between the Huron Public Library, and the Huron Historical Society, which would be negotiated every year. For 2022 the lease will be \$100.00 per month January-April, and \$1.00 per month from May-December, for a total of \$408.00. Roll Call: J. Giardina, Yea; T. Griffith, Yea; P. Jackson, Yea; R. Kozar, Yea; R. Smith, Yea; and R. Williams, Yea. K Seibel was excused. Motion Carried.

OLD BUSINESS:

MOTION BY Trustee Williams, second by Trustee Giardina to approve the proposal from the Erie County Health Department's Bike Share Pilot Program, for the library to be a site for ten (10) bikes. Roll Call: J. Giardina, Yea; T. Griffith, Abstain; P. Jackson, Yea; R. Kozar, Yea; R. Smith, Yea; and R. Williams, Yea. K Seibel was excused. Motion Carried.

Revisit elimination of fines and overdue materials

The board discussed the possibility of the library going fine free. The subject was left for discussion at a later time.

NEW BUSINESS

MOTION BY Trustee Griffith, second by Trustee Giardina to accept the Financial Statements for April 2022. Roll Call: J. Giardina, Yea; T. Griffith, Yea; P. Jackson, Yea; R. Kozar, Yea; R. Smith, Yea; and R. Williams, Yea. K. Seibel was excused. Motion Carried.

MOTION BY Trustee Kozar, second by Trustee Giardina to accept the resignation of Brooke Fries effective June 1, 2022. Roll Call: Yea -6, Nay -0. Motion Carried.

MOTION BY Trustee Giardina, second by Trustee Williams to accept the retirement of Randy Lazette, effective June 11, 2022. Roll Call: Yea -6, Nay -0. Motion Carried.

The board decided to have Employee Appreciation Day on Friday, May 13th and provide the staff breakfast at their staff meeting.

EXECUTIVE SESSION

MOTION BY Trustee Kozar, second by Trustee Griffith to adjourn from regular meeting and enter into Executive Session at 9:27 pm. to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official. ORC 122.2 (G) (1). Roll Call: J. Giardina, Yea; T. Griffith, Yea; P. Jackson, Yea; R. Kozar, Yea; R. Smith, Yea; and R. Williams, Yea. K. Seibel was excused. Motion Carried.

The board came out of Executive Session at 9:50 pm.

MOTION BY Trustee Kozar, second by Trustee Williams directing the Fiscal Officer to solicit quotes for temporary janitorial cleaning. Roll Call – Yeas - 6, Nays - 0, Motion carried.

There being no further business to discuss, MOTION BY Trustee William, second by Trustee Griffith to adjourn. Roll Call: J. Giardina, Yea; T. Griffith, Yea; P. Jackson, Yea; R. Kozar, Yea; R. Smith, Yea; R. Williams, Yea. Trustee Seibel was excused. Motion Carried.

Meeting adjourned at 9:55 p.m.

Rob Smith, President

Diane Adams Fiscal Officer