

**HURON PUBLIC LIBRARY BOARD OF TRUSTEES REGULAR  
MEETING OF DECEMBER 13, 2023  
AGENDA**

❖ **PLEDGE OF ALLEGIANCE**

❖ **ROLL CALL**

❖ **APPROVAL OF MINUTES**

❖ **MOTION TO APPROVE THE MINUTES OF REGULAR MEETING ON NOVEMBER 8, 2023 (V)**

❖ **PUBLIC COMMENTS/GUESTS**

BOARD OF TRUSTEES BYLAWS: POLICY 2.03 (E): The members of the public may comment during this portion of the agenda. Any individual desiring to address the Board shall be first recognized by the President. The individual shall state her/his name and address in an audible tone for the Fiscal Officer's record. Remarks shall be limited to five (5) minutes. References to personalities and personal attacks shall be avoided by all speakers. The Board will take the comments under advisement, but the Board shall not engage in a debate or a question/answer session with any member of the public during this part of the agenda.

❖ **COMMUNICATIONS**

❖ **REPORTS:**

- President's Report: Joe Giardina
- Director's Report: Jennifer Buch
- Fiscal Officer's Report: Laura Dahnke
  - **MOTION TO APPROVE SUPPLEMENTALS (NOVEMBER) (RC)**
  - **MOTION TO APPROVE THEN AND NOW PURCHASE ORDERS (RC)**
- Personnel Committee Report: Trustee Williams
  - **MOTION TO APPROVE SALARY RAISES FOR STAFF AS PRESENTED BY THE PERSONNEL COMMITTEE (RC)**
- Audit and Finance Committee Report: Trustee Jackson
  - **MOTION TO APPROVE THE 2024 TEMPORARY BUDGET (RC)**
- Building and Grounds Committee Report: Trustee Smith
- Strategic Planning Committee Report: Trustee Kozar
- Policy Committee Report: Trustee Folger

❖ **OLD BUSINESS**

- **MOTION TO APPROVE NEW MISSION AND VISION STATEMENT (V)**

❖ **NEW BUSINESS**

- **MOTION TO ACCEPT THE FINANCIALS FOR OCTOBER 2023 (RC)**
- **MOTION TO ACCEPT THE 2024 HOLIDAY SCHEDULE (REVISED) (V)**
- **MOTION TO ACCEPT THE 2024 BOARD OF TRUSTEE MEETING SCHEDULE (V)**
- **MOTION TO HIRE CAROL OPALKA, STEPHEN DENNEY, AND CINDY JANIK FOR THE POSITION OF AS-NEEDED CIRCULATION ASSISTANTS STARTING DECEMBER 2023 AT THE RATE OF \$12.00 PER HOUR (V)**

- **MOTION TO APPROVE HIRING FULL-TIME FACILITIES MANAGER (RC)**
- **ELECTION OF OFFICERS**
- **MOTION TO APPROVE \$15,000 FOR PURCHASE OF NEW COMPUTERS (ONE STAFF; FOUR AT CIRCULATION DESK; SIX PATRON; TWO LAPTOPS) (RC)**

❖ **EXECUTIVE SESSION**

**MOTION TO ENTER INTO EXECUTIVE SESSION TO CONSIDER THE APPOINTMENT, EMPLOYMENT, DISMISSAL, DISCIPLINE, PROMOTION, DEMOTION, OR COMPENSATION OF A PUBLIC EMPLOYEE UNDER O.R.C. 121.22(G) (1)**

❖ **ADJOURNMENT (RC)**

**\*V indicates vote by Voice**

**\*RC indicates vote by Roll Call**