

Huron Public Library Board of Trustees
Minutes to Regular Meeting September 13, 2023

The meeting was called to order at 7:00 pm. by President, Joe Giardina.

Present: Will Folger, Joe Giardina, Pete Jackson, Robert Kozar, Robert Smith, and Robert Williams. Guests: Jennifer Buch, Director; and Joanne Clapp, Temporary Fiscal Officer; Diane Adams and her husband

Excused: Karyn Seibel

President Giardina presented retired Fiscal Officer Diane Adams with an appreciation gift for her services with the Library.

MOTION BY Trustee Seibel second by Trustee Smith to approve the minutes of the Regular Meeting August 16, 2023 as amended. Roll Call – Yeas 6, Nays 0.

PUBLIC COMMENTS: NONE

COMMUNICATIONS: NONE

REPORTS:

President's Report:

None

Director's Report:

Director Buch submitted her report to the board. She gave a summary on some training staff attended, meeting with BGSU Firelands, working a graphic designed for an updated logo. Buildings and grounds with have presentation at next month Board meeting on the Children and Teen area remodel.

Fiscal Officer Report:

This Fiscal Officer presented her report to the board. MOTION BY Trustee Kozar second by Trustee Smith to approve Appropriation and Revenue Supplementals made to the budget for the month of May. Roll Call: W. Folger, Yea; J. Giardina, Yea; P. Jackson, Yea; R. Kozar, Yea; R. Smith, Yea; and R. Williams, Yea. Motion Carried.

Personnel Committee Report:

Chair Williams will submit to the board the Committee meeting minutes of September 11th.

Audit and Finance Committee Report:

None

Building and Grounds Report:

Chair Smith submitted to the board the Committee meeting minutes of September 12th.

Strategic Planning Committee:

Chair Kozar stated that there hasn't been a meeting since the last Library Board Meeting.

Policy Update Committee:

Chair Folger submitted the committee meeting minutes of September 6th to the board. The Committee decided to allow the employees to continue to accumulate sick leave as it currently is. Provided Board members with a copy of the updated Board Notebook for them to review prior to next meeting (mainly look at section #1, #5 and #7). This will come before the Board at their next meeting for approval. Library Director will have meetings with the staff to review and answer questions prior to going into effect.

OLD BUSINESS

Fiscal Officer followed up/explained on creating a capital improvement fund.

A taxing authority of a subdivision, by resolution or ordinance, may establish a capital projects fund for the purpose of accumulating resources for the acquisition, construction, or **improvement of fixed assets of the subdivision**. For the purposes of this section, "fixed assets" includes motor vehicles. More than one capital projects fund may be established and may exist at any time. The ordinance or resolution shall identify **the source of the money to be used to acquire**, construct, or improve the fixed assets identified in the resolution or ordinance, **the amount of money** to be accumulated for that purpose, **the period of time over which that amount is to be accumulated**, and the fixed assets that the taxing authority intends to acquire, construct, or improve with the money to be accumulated in the fund.

A taxing authority of a subdivision shall **not** accumulate money in a capital projects fund **for more than ten years** after the resolution or ordinance establishing the fund is adopted. If the subdivision has not entered into a contract for the acquisition, construction, or improvement of fixed assets for which money was accumulated in such a fund before the end of that ten-year period, the fiscal officer of the subdivision shall transfer all money in the fund to the fund or funds from which that money originally was transferred or the fund that originally was intended to receive the money.

A taxing authority of a subdivision, by resolution or ordinance, may rescind a capital projects fund. If a capital projects fund is rescinded, money that has accumulated in the

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fund shall be transferred to the fund or funds from which the money originally was transferred.

Notwithstanding sections 5705.14, 5705.15, and 5705.16 of the Revised Code, the taxing authority of a subdivision, by resolution or ordinance, may transfer money to the capital projects fund from any other fund of the subdivision that may lawfully be used for the purpose of acquiring, constructing, or improving the fixed assets identified in the resolution or ordinance.

The Memorandum of Understanding with Huron City Schools will be presented at the School Board Meeting.

NEW BUSINESS

MOTION BY Trustee Smith second by Trustee Folger to accept the Financial Statements for August 2023. Roll Call: W. Folger, Yea; J. Giardina, Yea; P. Jackson, Yea; R. Kozar, Yea; R. Smith, Yea; and R. Williams, Yea. Motion Carried.

President Giardina informed the Board the Library Director received a request from Huron Chamber of Commerce requesting to use library space during the week to run their office from. After discussion the Board decided on no.

MOTION BY Trustee Smith second by Trustee Folger to enter into executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee under O.R.C. 121.22(G)(1). Roll Call: W. Folger, Yea; J. Giardina, Yea; P. Jackson, Yea; R. Kozar, Yea; R. Smith, Yea; and R. Williams, Yea. Motion Carried.

There being no further business to discuss, MOTION BY Trustee Smith second by Trustee Kozar to adjourn. Roll Call: W. Folger, Yea; J. Giardina, Yea; P. Jackson, Yea; R. Kozar, Yea; R. Smith, Yea; and R. Williams, Yea. Motion Carried.

Meeting adjourned at 9:23 p.m.

Joe Giardina, President

Joanne Clapp, Temporary Fiscal Officer