

Huron Public Library Board of Trustees
Minutes to Regular Meeting January 14, 2020

Meeting was called to order at 7:00 pm. by President, Terry R. Griffith.

Present: Terry R. Griffith, Robert Williams, Robert Kozar, Robert Smith, Karyn Seibel, Joe Giardina, Pete Jackson. Guests: Vikki Morrow-Ritchie, Director, Joanne Kensik, Fiscal Officer.

MOTION BY K Seibel, second by R. Williams to approve the minutes to the December 11, 2019 Organizational Meeting. Roll Call – Yeas 7, Nays 0. Motion Carried.

MOTION BY R. Smith, second by R. Kozar to approve the minutes to the December 11, 2019 Regular Meeting. Roll Call – Yeas 7, Nays 0. Motion Carried.

PUBLIC COMMENTS:

None

COMMUNICATIONS:

Thank you card from the Staff to the Board of Trustees expressing their gratitude for the pay increase for 2020.

Mr. Pete Jackson was sworn in as Huron Public Library Trustee for the period of January 1, 2020, through December 31, 2026.

REPORTS:

President's Report:

None

Director's Report:

The Director reported that Clevnet IT has reached an impasse with AT&T for the phone system upgrade. They are moving in a different direction and are moving the Sip Trunks for VoIP from AT&T to Spectrum. Unfortunately, this will create more of a delay for those of us already in the queue.

Technology updates have been completed and the staff have been trained on the new equipment in Meeting Rooms A & B. The Director provided a quote for assistive listening devices which should have been included in the original quote. The Board requested waiting three to six months to see if the listening devices are needed.

There are active leaks in the Teen section and the Men's Room on the main floor, and in the Adult non-fiction section. Tusing will be consulting with the Director to see if it can be repaired.

The Director updated the Board on the possibility of CPL going on strike and who would be available for IT services if needed.

Fiscal Officer Report:

The Fiscal Officer received notification from Royal Benefits. (Dental & Vision Insurance Broker). Continuing with SunLife for dental. Cost went up 9%.

The Erie County Auditor's office is implementing ACH payments in an effort to streamline and expedite payments. This will include, local government payments/PLF, and real estate advances & settlements. Prior to the direct deposit, the Fiscal Officer will be e-mailed the same details that were previously found on the check stub. The Fiscal Officer will also receive a copy of the distribution sheet for real estate taxes.

Personnel Committee Report:

None

Audit and Finance Committee Report:

None

Building and Grounds Report:

Trustee Smith, said they are waiting for a meeting with Tusing regarding the roof leaks.

Strategic Planning Committee:

Trustee Kozar said they will be having a meeting in February.

Contracts and Legislation:

None

NEW BUSINESS:

MOTION BY K. Seibel, second by J. Giardina to accept the Financial Statements for December, 2019. Roll Call – Yeas 7, Nays 0. Motion Carried.

MOTION BY P. Jackson, second by K. Seibel declaring the procedure for disposing of a surplus in materials which have no further value to the Library and by which the Library may benefit from sale under the authority of R.C. Chapter 3375. Roll Call – J. Giardina, Yea; T. Griffith, Yea; P. Jackson, Yea; R. Kozar, Yea; K. Seibel, Yea; R. Smith, Yea; R. Williams, Abstained. MOTION CARRIED. RESOLUTION NO. 2020-01.

MOTION BY K. Seibel, second by R. Williams to accept the Director's 2020 MBO's (Manage by Objectives). Roll Call – Yeas 7, Nays 0. Motion Carried.

MOTION BY R. Williams, second by R. Smith to accept the Fiscal Officer's 2020 MBO's (Manage by Objectives). Roll Call – Yeas 7, Nays 0. Motion Carried.

There being no further business to discuss, MOTION BY K. Seibel, second by P. Jackson to adjourn. Roll Call – Yeas 7, Nays 0. Motion Carried.

Meeting adjourned at 8:20 p.m.

T. R. Griffith, President

Joanne Kensik, Fiscal Officer