

**HURON PUBLIC LIBRARY BOARD OF TRUSTEES**  
**Minutes of REGULAR MEETING OF OCTOBER 9, 2024**

- ❖ **Called to order at 7:00 p.m.**
  - ❖ **PLEDGE OF ALLEGIANCE was said.**
  - ❖ **ROLL CALL:**
  - ❖ **Joe Giardina - present**
  - ❖ **Pete Jackson - present**
  - ❖ **Bob Williams - present**
  - ❖ **Will Folger - present**
  - ❖ **Rob Kozar - present**
  - ❖ **Karen Seibel - present**
  - ❖ **Rebecca Morey - present**
  - ❖ **MOTION by Trustee Folger, seconded by Trustee Morey TO APPROVE THE MINUTES OF REGULAR MEETING ON SEPTEMBER 18, 2024 (V) Ayes unanimous. Motion carried.**
  - ❖ **PUBLIC COMMENTS – none.**
  - ❖ **GUESTS – none.**
  - ❖ **COMMUNICATIONS – none.**
  - ❖ **REPORTS:**
    - President’s Report: Joe Giardina reported that he had just met with the Director and Fiscal Officer (F.O.) for their Quarterly Reviews; self-appraisals and blank forms will be in next month’s board packet.
    - Director’s Report: Jennifer Buch acknowledged that Telly Hutchinson had achieved her certification and her name would be added to the plaque. Director also reminded Board to complete State Auditor’s fraud training and send certificate to F.O. for filing; noted that podcasts from the Media Lab are up and running; recognized our Battle of the Books teams for placing 2<sup>nd</sup> and 3<sup>rd</sup>, we had 5 teams competing.
    - Fiscal Officer’s Report: Laura Dahnke referred to the notes included in the Board packet
- MOTION by Trustee Morey, seconded by Trustee Seibel TO APPROVE APPROPRIATION SUPPLEMENTALS (SEPTEMBER 2024) (RC):**
- ❖ Rob Kozar - Y
  - ❖ Karen Seibel - Y
  - ❖ Rebecca Morey – Y
  - ❖ Joe Giardina - Y
  - ❖ Pete Jackson - Y
  - ❖ Bob Williams - Y
  - ❖ Will Folger - Y
- Personnel Committee Report: Bob Williams referred to the enclosed minutes of their recent meeting and the proposed wage increases by average percentages to budget for.
  - Audit and Finance Committee Report: Pete Jackson reported that the next meeting will be on October 23 at 3:15 p.m. to discuss the Wage Increase proposal and the Appropriations Budget for 2025.
  - Building and Grounds Committee Report: Rebecca Morey deferred to Jennifer Buch, who reported that the parking lot repair was complete and a new piece of window glass had been ordered. The next meeting will be on October 14 at 10:00 a.m., subsequently changed to 1:00 p.m.

- Strategic Planning Committee Report: Rob Kozar reported that the next meeting will be on October 16 at 5:30 p.m. to do an annual review and update of the Strategic Plan. Newest ideas include adding a ramp to the Williams St. entrance and installation of gutter guards.
- Policy Committee Report: Will Folger noted that the next meeting will be on December 3 at 5:30 p.m.

❖ **OLD BUSINESS – none.**

❖ **NEW BUSINESS**

- **MOTION by Trustee Seibel, seconded by Trustee Jackson TO APPROVE FINANCIALS FOR SEPTEMBER 2024 (RC)**
  - Pete Jackson - Y
  - Bob Williams - Y
  - Will Folger - Y
  - Rob Kozar - Y
  - Karen Seibel - Y
  - Rebecca Morey – Y
  - Joe Giardina - Y
- **ASSIGNMENTS FOR HOLIDAY OPEN HOUSE which will occur on DECEMBER 7 FROM 10:00 a.m. - 2:00 p.m. and will include a Program, a Pianist, the Friends’ Book Sale, and refreshments.**
  - Bob Williams will provide bottled water and drinks.
  - Snack bags may be available, too.
  - Karyn Seibel will order cookies from Christina’s Creations.

❖ **EXECUTIVE SESSION – not needed.**

❖ **Motion for ADJOURNMENT made by Trustee Folger, seconded by Trustee Seibel (RC):**

- ❖ Rob Kozar – Y
- ❖ Pete Jackson – Y
- ❖ Rebecca Morey – Y
- ❖ Karyn Seibel– Y
- ❖ Joe Giardina – Y
- ❖ Bob Williams – Y
- ❖ Will Folger - Y

**Meeting adjourned at 8:25 p.m.**

**\*V indicates vote by Voice**

**\*RC indicates by Roll Call**

**Y – Yes**

**N – No**

**A - Abstained**