

Huron Public Library Board of Trustees  
Minutes to Regular Meeting May 12, 2021

The meeting was called to order at 7:00 pm. by President, Rob Smith.

Present: Joe Giardina, Terry R. Griffith, Pete Jackson, Robert Kozar, Robert Smith, and Robert Williams. Karyn Siebel was excused. Guests: Vikki Morrow-Ritchie, Director, and Diane Adams, Fiscal Officer.

**MOTION BY Trustee Kozar second by Trustee Griffith to approve the minutes of the April 14, 2021 Regular Meeting. Roll Call – Yeas 6, Nays 0. Motion Carried.**

PUBLIC COMMENTS:

None

COMMUNICATIONS:

Thank you card to the board from Terry Griffith

REPORTS:

**President's Report:**

None

**Director's Report:**

The Director stated that the roof project was advertised in the newspaper on 4/28,4/29 & 5/1/21. The bids are to be dropped off at the library by 11:00 a.m. on 5/19/21, and she recommended that the bids should be read out loud at a Special Meeting on 5/19/21 at 11:00 a.m.

She also suggested in her report that a meeting to award the bid needs to be set. **MOTION BY Trustee Williams second by Trustee Griffith to have a Special Meeting on May 20, 2021 at 6:00 P.M. to Award the bid for the Roof Replacement Project. Roll Call – Yeas 6, Nays 0.**

The Director stated that the newsletter would be mailed to residents within the next couple of weeks. Several other subjects on her report were parking lot repair with one quote submitted thus far by Kreimes Co., the Protegis Fire Safety inspection completion, and Kanopy Video Streaming Service.

She discussed the re-opening of meeting rooms A & B. **MOTION BY Trustee Griffith second by Trustee Giardina to re-open the meeting rooms according to the plan submitted by the director in her report at 25% capacity. Roll Call – Yeas 6, Nays 0. Motion carried.**

**Fiscal Officer Report:**

The Fiscal Officer provided the board with the minutes of the April 21<sup>st</sup> Record's Commission Meeting Minutes which will be approved under New Business.

Resolution 2021-03 was provided and will be discussed under New Business for the Medical Insurance renewal.

She stated that per OLC regarding HB110, if the state budget bill is not changed, funding for Ohio's public libraries will be automatically cut on July 1, 2021 from the current temporary law of 1.7% to the 1.66% permanent law of the GRF. This could make a difference of approx. \$14,000 less our libraries budget for 2022.

The Fiscal Officer reminded the board that the 2022 budget is due to the county auditor by July 15<sup>th</sup>, and that it would need to be finalized preferably at the June board meeting.

**Personnel Committee Report:**

Chair Williams presented the January April 22, 2021 committee meeting minutes. The committee discussed the medical insurance carrier for the fulltime staff and made a motion to recommend Anthem. A resolution is under new business to approve this.

**Audit and Finance Committee Report:**

Chair Jackson stated that the Fiscal Officer is working on a quarterly summary report for the board.

**Building and Grounds Report:**

Chair Smith presented the April 22, 2021 committee meeting minutes. Trustee Giardina supplied to the board a spreadsheet of possible items that would need to be replaced, along with their life expectancy so the board could plan to put money aside for future expenditures.

**MOTION BY Trustee Williams second by Trustee Griffith to have a Special Meeting on May 19, 2021 at 11:00 A.M. to Open the Bids for the Roof Replacement Project and for General Purposes. Roll Call – Yeas 6, Nays 0. Motion Carried.**

**Strategic Planning Committee:**

None

**Contracts and Legislation:**

None

**OLD BUSINESS:**

**Status of Roof Repairs**

This was already discussed under the director's report.

**Status of Library limited re-opening**

This was already discussed under the director's report.

**Motion Kanopy Video Streaming Service through the end of the fiscal year 2021**

**MOTION BY Trustee Williams, second by Trustee Jackson to approve the use of Kanopy Video Streaming Service through the end of the fiscal year 2021 with a limit of 5 streams a month for each patron. Roll Call – Yeas 6, Nays 0. Motion Carried.**  
The board will re-evaluate the services after this time.

**NEW BUSINESS**

**Motion to accept the financials for April 2021**

**MOTION BY Trustee Griffith second by Trustee Jackson to accept the Financial Statements for April 2021. Roll Call – Yeas 6, Nays 0. Motion Carried.**

**Motion to approve Resolution 2021-03**

RESOLUTION 2021-03

RESOLUTION OF THE HURON PUBLIC LIBRARY BOARD OF TRUSTEES APPOINTING ANTHEM SOCA MEWA PLAN BLUE ACCESS PPO 1000/20%/6000 Rx T32 AS ITS MEDICAL AND HOSPITALIZATION CARRIER AND AUTHORIZING THE DIRECTOR TO ENTER INTO A CONTRACT WITH ANTHEM FOR THE PERIOD OF MAY 1, 2021 THROUGH APRIL 30, 2022, UNDER THE AUTHORITY GRANTED TO THE BOARD BY R.C 3375.40(M).

**MOTION BY Trustee Williams, second by Trustee Giardina to approve Resolution 2021-03, renewing Anthem Soca Mewa PPO 1000/20%6000Rx T32 Medical Insurance for eligible employees. Roll Call:**

	Yes	No	Excused
Joseph Giardina	X		
Terry R. Griffith	X		
Peter Jackson	X		
Robert Kozar	X		
Karyn Seibel			X
Robert Smith	X		
Robert Williams	X		

**Discussion on cancelling the July regular board meeting**

It was the board's consensus to wait until the June meeting to decide whether to cancel the July meeting.

**Motion to replace current book drops at cost not to exceed \$20,000**

There was discussion and no action taken

**Motion to accept the minutes of the Record's Commission Meeting held on April 21, 2021**

**MOTION BY Trustee Griffith second by Trustee Kozar to accept the minutes of the Record's Commission meeting held on April 21, 2021. Roll Call – Yeas 6, Nays 0. Motion Carried.**

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**There being no further business to discuss, MOTION BY Trustee Giardina second by Trustee Griffith to adjourn. Roll Call – Yeas 6, Nays 0. Motion Carried.**

Meeting adjourned at 8:50 p.m.

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Rob Smith, President

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Diane Adams Fiscal Officer