

**HURON PUBLIC LIBRARY BOARD OF TRUSTEES
MINUTES of the REGULAR MEETING OF OCTOBER 8, 2025**

- ❖ **PLEDGE OF ALLEGIANCE** said at 7:02 pm.
- ❖ **ROLL CALL:**
- ❖ **Joe Giardina – present**
- ❖ **Bob Williams – present**
- ❖ **Will Folger – present**
- ❖ **Karyn Seibel - present**
- ❖ **Rob Kozar – present**
- ❖ **Pete Jackson – present**
- ❖ **Rebecca Morey - present**
- ❖ **MOTION by Rob, second by Karyn TO APPROVE THE MINUTES OF REGULAR MEETING ON SEPTEMBER 10, 2025 (V) Ayes unanimous. Motion carried.**
- ❖ **PUBLIC COMMENTS/GUESTS - none**

- ❖ **COMMUNICATIONS - none**
- ❖ **REPORTS:**
 - President's Report: Joe Giardina
PERFORMANCE EVALUATION INPUT NEEDED FOR DIRECTOR AND FISCAL OFFICER by December 1st. Copies of Self-evaluations will be distributed at November Board meeting.
 - Director's Report: Jennifer Buch – Notified the Board that Baker & Taylor will be closing in December so we will only order books from Amazon throughout the end of the year and are researching alternative suppliers for the future. Noted the results of the patron surveys. Honored 5 Board members who caught phishing attempts.
 - Fiscal Officer's Report - Laura Engleman brought forth the verbal request from the County Budget Commission to forego receiving the Inside Millage from the School District. Rebecca made a MOTION to NOT give up receiving Inside Millage at this time but revisit the request in 6 months. Joe seconded the motion. Discussion about not enough time for a forecast, not knowing what will happen with the PLF, book purchasing, etc. (RC) Joe – Y, Will – Y, Karyn – Y, Bob – Y, Rebecca – Y, Pete – Y, Rob – Y. Motion carried.
 - Personnel Committee Report: Bob Williams. Joe made MOTION, Karyn seconded, to renew Bob Williams's term as a trustee for four years beginning Jan 1, 2026 ending December 31, 2029. (VC) 6 ayes, 1 abstained. Motion carried. Regarding the Personnel Committee's proposal of merit and market raise budget for 2026, is there any more discussion on this budget? None at this time.
 - Audit and Finance Committee Report: Pete Jackson – committee will meet again to work more on the Budget for Temporary Appropriations.
 - Building and Grounds Committee Report: Rebecca Morey - Board packet includes details on the décor items for the Children's area which will be made with the GlowForge machine that we have.
MOTION made by Rebecca, second by Joe TO APPROVE HIRING LIBRARY DESIGN FOR UP TO \$10,0000 TO DESIGN/PLAN AV AND ADULT AREA CHANGES. (RC) Joe – Y, Bob – Y, Rob – Y, Rebecca – Y, Will - Y, Karyn – Y, Pete - Y. Motion carried.
B & G committee will meet in October
 - Strategic Planning Committee Report: Rob Kozar – next meeting will be in November.
 - Policy Committee Report: Will Folger – next meeting is Dec. 2 at 4:00 pm.

❖ **OLD BUSINESS - none**

❖ **NEW BUSINESS**

1. **MOTION by Rob, second by Karyn TO APPROVE FINANCIALS FOR SEPTEMBER 2025 (RC)**

2. **Pete - Y**

3. **Karyn - Y**

4. **Bob - Y**

5. **Rebecca - Y**

6. **Rob - Y**

7. **Will - Y**

8. **Joe – Y. Motion carried.**

9. **MOTION by Bob, second by Will TO APPROVE THE RESIGNATION OF HANNAH WENSINK (AS-NEEDED CIRCULATION ASSISTANT) EFFECTIVE OCTOBER 11, 2025 (V) Ayes unanimous. Motion carried.**

10. **HOLIDAY OPEN HOUSE ASSIGNMENTS: SATURDAY, DECEMBER 6 FROM 10-1:30. Bob will arrange for water and snacks, as well as plastic tablecloths and napkins. Karyn has secured the order for cookies. Rebecca would like the Board to supply pizza for the staff. Jennifer invited Board members to walk in the WinterFest Parade as well. (Ask Melissa to email Board to invite)**

11. **OLC HONORS AND AWARDS LUNCHEON ATTENDEES – Wed. Nov. 19 11:30am – 1pm: Joe, Rob, possibly Bob**

12. **O-PCI CYBERSECURITY TRAINING ATTENDEE – prefer one Board member to attend – Bob W will probably attend, Karyn would be available if it is in late afternoon.**

❖ **ITEMS TOO LATE FOR THE AGENDA – Jennifer passed out the stats from September 2025.**

❖ **EXECUTIVE SESSION – not needed.**

❖ **ADJOURNMENT (RC) motion by Karyn, Second by Will.**

❖ **Rob - Y**

❖ **Pete - Y**

❖ **Rebecca - Y**

❖ **Bob - Y**

❖ **Karyn - Y**

❖ **Will - Y**

❖ **Joe – Y. Motion carried.**

❖ **Adjourned at 8:28 pm.**

***V indicates vote by Voice**

Y = Yes

***RC indicates by Roll Call**

N = No

A = Abstain

Joe Giardina, President

Laura Engleman, Fiscal Officer