

**HURON PUBLIC LIBRARY BOARD OF TRUSTEES
MINUTES of the REGULAR MEETING OF NOVEMBER 12, 2025**

- ❖ **PLEDGE OF ALLEGIANCE** said at 7:00 pm
- ❖ **ROLL CALL**
- ❖ **Joe - present**
- ❖ **Pete - present**
- ❖ **Bob - present**
- ❖ **Rebecca - present**
- ❖ **Rob - present**
- ❖ **Karyn – delayed until 7:25 pm, excused for early part of the meeting.**
- ❖ **Will - present**
- ❖
- ❖ **MOTION by Will, SECOND by Rob TO APPROVE THE MINUTES OF REGULAR MEETING ON OCTOBER 8, 2025 (V) Ayes (6) Excused (1). Motion carried.**
- ❖ **PUBLIC COMMENTS/GUESTS - none**
- ❖ **COMMUNICATIONS - none**
- ❖ **REPORTS:**
 - President's Report: Joe Giardina distributed the following and asked for them to be returned by the end of the evening
 - 1. SIGN UP FOR BOARD OFFICERS, including President, if interested**
 - 2. Sign up in order of preference for BOARD COMMITTEES**
 - Director's Report: Jennifer Buch highlighted the \$1,500 grant from Wightman-Wieber for more TV screens for program announcements, mentioned Clevnet updates, and passed around sign-up sheet for summer reading t-shirt or hat. Will inquired why patronage statistics were down – Jennifer responded that numbers are always highest in summer because of SLP; some numbers may be missing if staff did not submit them in time for the board packet (staff must have them all in by end of year).
 - Fiscal Officer's Report: Laura Engleman – PLF this week will be \$37,895.95 (above expectation). Final Dickhaut distribution of \$3,000 not until 2026.
 - **MOTION by Pete, SECOND by Rob TO APPROVE SUPPLEMENTALS (OCTOBER 2025) (RC)**
 - **Joe - Y**
 - **Pete - Y**
 - **Bob - Y**
 - **Will - Y**
 - **Rob - Y**
 - **Karyn - A**
 - **Rebecca - Y. Motion carried.**
 - 1. MOTION by Bob, SECOND by Rebecca TO APPROVE AUSTIN LAWN CARE CONTRACT FOR 2026 (RC)**
 - 2. Rob - Y**
 - 3. Karyn - A**
 - 4. Will - Y**
 - 5. Bob - Y**
 - 6. Joe - Y**
 - 7. Rebecca - Y**
 - 8. Pete – Y. Motion carried.**

9. MOTION by Rebecca, SECOND by Joe TO APPROVE RESOLUTION 2025-03 (BUILDING AND LIABILITY INSURANCE) (RC). See Resolution on file. Motion carried.

10. MOTION by Rebecca, SECOND by Pete TO APPROVE CLEVNET RATES FOR 2026. Jennifer clarified that the rates are based on catalog (inventory) and circulation (in and out). Our inventory is probably a bit low because we did weed out a lot of books and then couldn't replace them when Baker & Taylor went out of business. Circulation is good, but we hope that book discussions and book clubs will help to increase circulation. (RC)

11. Karyn - Y

12. Rob - Y

13. Pete - Y

14. Rebecca - Y

15. Joe - Y

16. Bob - Y

17. Will - Y. Motion carried.

- Personnel Committee Report: Bob Williams - none
- Audit and Finance Committee Report: Pete Jackson stated committee met to discuss 2026 budget. Focused on General Fund balance at 12-31-2026 with a goal of 8-9 months of appropriations in line with what County Budget Commission expects.

❖ **1. MOTION by Will, SECOND by Pete to APPROVE RESOLUTION 2025-04 (TEMPORARY APPROPRIATIONS) (RC). See Resolution on file. Motion carried.**

❖ **2. MOTION TO APPROVE RESOLUTION 2025-05 (TRANSFER TO CAPITAL IMPROVEMENTS) (RC). See Resolution on file. Motion carried.**

- Building and Grounds Committee Report: Rebecca Morey highlighted the Children's area updates. In most recent meeting, HVAC issues were discussed as well as a preventive maintenance contract, and also a security system upgrade. Discussions will continue at next meeting, date TBD.

1. MOTION by Joe, Second by Rebecca TO APPROVE GLASS GUYS QUOTE (CAULKING WINDOWS) (RC)

Karyn - Y

Rebecca - Y

Pete - Y

Bob - Y

Rob - Y

Joe - Y

Will - Y. Motion carried.

- Strategic Planning Committee Report: Rob Kozar stated that the committee met on Nov 3 and discussed implementing some items from plan. Calendars and printed flyers are being distributed to local businesses. Local elections were not contested so public forums were not held this time, but Library was prepared to host. Speaker series contemplated will be in alternate months from Coffee and Conversation. Rebekah is looking into classes on Copyrighting. Ten computers are available for reading magazines online. List of items in Library of Things will be advertised. Cybersecurity may be taught to both parents and children, possibly by FBI agents. State Library of Ohio can now take us on as a client, after a long wait, to utilize their consulting services for Strategic Planning. Rob feels they have a good model; State Library will do data entry and reproduction of survey and results. Planning

- process with them will begin late Spring.
- Policy Committee Report: Will Folger. The next meeting will be Tuesday, December 2nd at 4:00 pm.

❖ **OLD BUSINESS**

1. **PATRON MEETING** – Mick Bates contacted Jennifer Buch about allowing his brother, Rodney, back into the library. Mick met, on behalf of Rodney, with Jason Hinnery (library legal representative), Jennifer and Bob. Mick stated that Rodney is aware that what he did was wrong and will not let it happen again. Bob wants to meet with Rodney to hear Rodney say what happened before and why it won't happen again. Jennifer contacted other library directors and they have not had any problems with Rodney since our incident. Bob said that he felt Mick was very honest and sincere in what he said tonight, but wants to hear Rodney's interpretation. A meeting has been set for Friday November 14 with Bob, Jennifer, and Rodney.

❖ **NEW BUSINESS**

1. **MOTION** by Rob, **SECOND** by Karyn **TO APPROVE FINANCIALS FOR OCTOBER 2025 (RC)**
2. Joe - Y
3. Pete - Y
4. Bob - Y
5. Rebecca - Y
6. Rob - Y
7. Karyn - Y
8. Will – Y. Motion carried.
9. **MOTION** by Karyn, **SECOND** by Will **TO APPROVE BOARD MEETING SCHEDULE FOR 2026 (V)** Ayes unanimous. Motion carried.

- ❖ **ITEMS TOO LATE FOR THE AGENDA** – Will brought forth a request for Jennifer and the staff to recognize the country's 250th anniversary along with the Huron Historical Society's plans. Jennifer noted that the Library is already planning programs tied in with Shores & Islands programs.
- ❖ Jennifer updated that the job offer was presented to a person who has performed the background check and we are just waiting for that report.
- ❖ **JOE or Will** noted that he attempted to go to the Worthington Library today and it was closed for All-day In-Service Training.
- ❖ Rebecca will be contributing food for staff on Open House day. Asked for others to volunteer.

❖ **EXECUTIVE SESSION**

MOTION by Karyn ,**SECOND** by Will at 8:31 pm **TO ENTER INTO EXECUTIVE SESSION TO CONSIDER THE APPOINTMENT, EMPLOYMENT, DISMISSAL, DISCIPLINE, PROMOTION, DEMOTION, OR COMPENSATION OF A PUBLIC EMPLOYEE UNDER O.R.C. 121.22(G) (1)**

MOTION BY Will, Second by Rebecca to reconvene General Meeting at 9:18pm.

- ❖ **MOTION by Karyn , SECOND by Rebecca for ADJOURNMENT (RC)**
- ❖ **Rob - Y**
- ❖ **Karyn - Y**
- ❖ **Will - Y**
- ❖ **Pete - Y**
- ❖ **Bob - Y**
- ❖ **Rebecca - Y**
- ❖ **Joe - Y**

Meeting adjourned at 9:21 pm.

***V indicates vote by Voice**

***RC indicates by Roll Call**

Joe Giardina, President

Laura Engleman, Fiscal Officer