HURON PUBLIC LIBRARY BOARD OF TRUSTEES
MINUTES of REGULAR MEETING OF JUNE 10, 2026

- **PLEDGE OF ALLEGIANCE said at 7:03 p.m.**
- **ROLL CALL – Joe - here, Rebecca - here, Pete – excused, Karyn - here, Rob - here, Will - here, Bob - here**
- **MOTION by Karyn, Second by Rob TO APPROVE THE MINUTES OF REGULAR MEETING ON MAY 13, 2026 (V) Discussion: Will requested the Policy Committee Report only state the date of the next meeting. (V) with the proposed correction: Ayes Unanimous. Motion passes.**
- **PUBLIC COMMENTS/GUESTS – none**
- **COMMUNICATIONS - none**

- **REPORTS:**
  - President's Report: Joe Giardina – Audit starts tomorrow.
  - Director's Report: Jennifer Buch – most library levies on the May ballot passed, however Norwalk's levy for a new building failed in May and they will not put it on in November, and the other levy that didn't pass was in Washington county and it did not pass in May even though it had passed in November but had to be placed on the ballot again due to a clerical error. Director included a report from Clevnet regarding eight (8) online databases that are available with patron's library card.
  - Fiscal Officer's Report: Laura Engleman – Assistant Auditor from the Ohio Auditor of State's office will be here on June 11, 2026 to begin onsite auditing of financial and payroll data. It is anticipated that the auditor will be onsite 2 or 3 days. Completion of the audit two years ago took about 6 weeks. PLF should arrive on Friday, June 12 at $34,438.51, just about $1,000 above what we budgeted.
    1. **MOTION by Rebecca, Second by Karyn TO APPROVE MAY SUPPLEMENTALS (RC) Rob - y, Will - y, Joe - y, Bob - y, Rebecca - y, Karyn - y. Motion passes.**
    2. **MOTION by Karyn, second by Rebecca TO APPROVE MAY THEN AND NOW PURCHASE ORDERS (RC) Rebecca - y, Bob - y, Karyn - y, Rob - y, Joe - y, Will - y. Motion passes.**
  - Personnel Committee Report: Bob Williams reviewed what Stark County Schools Council of Governments Consortium (COG) offers to us as a member organization. The coverage they offer for our employees is through Medical Mutual of Ohio. Bob also reviewed Huron Public Library's policy on what portion of the monthly premiums the Library pays (75% for full-time employees, 100% for the Director). Bob referred to the documents included in the Board packet for anticipated increases and decreases in rates for the coming Fiscal year of July 2026-June 2027.

    1. MOTION by Bob, second by Will TO APPROVE RESOLUTION 2026-01 REGARDING MEDICAL INSURANCE (RC) Discussion: we budgeted for larger increases than Stark COG rates will be for FY 2026-2027. Will - y, Rob - y, Karyn - y, Rebecca - y, Bob - y, Joe - y. Motion passes.
  - Jennifer notified the Personnel Committee that the Salary survey results are now available and she is ready to meet with the committee.
  - Audit and Finance Committee Report: Pete Jackson – not present.
  - Building and Grounds Committee Report: Joe Giardina referred to the status update in the Board Packet. Joe mentioned that the cameras are done. Joe questioned what was removed from the ground under the Adult section of the Williams Street side of the building. It appears that some small bushes may have been removed. Jennifer noted that the Property Tax issues will NOT be on the November ballot. Joe would like to have a Committee meeting as soon as possible to discuss the proposed renovation of the Adult and A/V areas. Jennifer

will send out a survey to find a date.

- Strategic Planning Committee Report: Rob Kozar – last month we voted to use OhioNet as our business partner. Jennifer noted that she has had an initial online discussion with Andrew, and Andrew will be onsite for the first meeting with 6 staff members on June 22 to determine stakeholders. The committee will be included in the Creation phase for the survey. Andrew will be here for the Dream portion too.
- Policy Committee Report: Will Folger – Committee met and have three policies to offer to the Board for vote. One is regarding credit card convenience fees, one is the CyberSecurity policy that needs to be reviewed and updated every year in July, and one is regarding Notary Services. Next meeting Sept. 1st.
  1. MOTION by Will, Second by Rebecca TO APPROVE These POLICY CHANGES (V). Ayes unanimous. Motion passes.

❖ **OLD BUSINESS**

1. **STAFF APPRECIATION/RECOGNITION DONATION – Rebecca will do the work this summer to stock the fridge with soft drinks for the staff. Donations toward the cost of the drinks would be appreciated.**

❖ **NEW BUSINESS**

1. **MOTION by Rob, Second by Joe, TO APPROVE FINANCIALS FOR MAY 2026 (RC) Will - y, Karyn - y, Bob - y, Rob - y, Joe - y, Rebecca - y. Motion passes.**
2. **MOTION by Will, second by Rebecca TO CANCEL JULY'S BOARD MEETING. Discussion: attendance at the parade is not required. (V) Ayes Unanimous. Motion passes.**
3. **BOARD MEMBERS ARE NEEDED TO MEET WITH THE HURON HISTORICAL SOCIETY FOR JULY'S ANNUAL MEETING – Rebecca, Karyn, and Rob volunteered to meet. It will probably be in August, after the 1776 Musical production.**

❖ **ITEMS TOO LATE FOR THE AGENDA**

❖ **1. Will asked about membership application forms for the Friends of the HPL. Jennifer provided application forms.**

❖ **EXECUTIVE SESSION**

MOTION by Joe to enter into EXECUTIVE SESSION to Consider the investigation of a complaint against a public employee UNDER O.R.C. 121.22(G) (1). Motion seconded by Will. (RC) Bob - Y, Karyn - Y, Rob - Y, Rebecca - Y, Will - Y, Joe - Y. Motion carried at 8:10 pm.

The Board of Trustees of the Huron Public Library came out of Executive Session at 9:00 p.m.

❖ **Seeing no further items to be discussed. Joe made the MOTION for ADJOURNMENT, Will seconded the motion. (RC) Bob – Y, Rebecca – Y, Karyn – Y, Rob – Y, Will – Y, Joe – Y. Motion Carried. ADJOURNED AT 9:06 pm.**

***V indicates vote by Voice** **y/Y = yes** **n/N = no** **a/A = abstain**
***RC indicates vote by Roll Call**

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Joe Giardina, President **Laura Engleman, Fiscal Officer**