

**HURON PUBLIC LIBRARY BOARD OF TRUSTEES
MINUTES of REGULAR MEETING OF AUGUST 12, 2026**

- ❖ **PLEDGE OF ALLEGIANCE** was said at 7:00 p.m.
- ❖ **ROLL CALL** – Joe - here, Rebecca - here, Pete – here, Karyn - here, Rob - here, Will - here, Bob – here.
- ❖ **MOTION by Will, Second by Rebecca TO APPROVE THE MINUTES OF REGULAR MEETING ON JUNE 10, 2026. (V) Ayes Unanimous. Motion passes.**
- ❖ **PUBLIC COMMENTS/GUESTS** – none
- ❖ **COMMUNICATIONS** - none
- ❖ **REPORTS:**
 - President’s Report: Joe Giardina – none.
 - Director’s Report: Jennifer Buch – noted the articles in the board packet; Statehouse update; stats are in Excel spreadsheet format now.
 - Fiscal Officer’s Report: Laura Engleman – read the report that will be added to the board packet.
 1. **MOTION by Rebecca, Second by Rob TO APPROVE June Appropriation SUPPLEMENTALS (RC) Rob - y, Will - y, Joe - y, Bob - y, Rebecca - y, Karyn – y, Pete -y. Motion passes.**
 2. **MOTION by Karyn, Second by Rebecca to APPROVE June Revenue Supplementals (RC) – Rob - y, Pete - y, Joe - y, Bob - y, Will - y, Karyn – y, Rebecca – y. Motion passes.**
 3. **MOTION by Rebecca, Second by Will TO APPROVE July Appropriation SUPPLEMENTALS (RC) Rob - y, Will - y, Joe - y, Pete – y, Bob - y, Rebecca - y, Karyn - y. Motion passes.**
 4. **MOTION by Karyn, Second by Rebecca to APPROVE July Revenue Supplementals (RC) – Rebecca - y, Karyn - y, Will - y, Bob - y, Joe - y, Pete - y, Rob - y. Motion passes.**
 5. **MOTION by Rebecca, second by Karyn TO APPROVE July THEN AND NOW PURCHASE ORDERS (RC) Bob - y, Karyn - y, Rob - y, Joe - y, Pete – Y, Will – y, Rebecca - y. Motion passes.**
 - Personnel Committee Report: Bob Williams – none.
 - Audit and Finance Committee Report: Pete Jackson – none.
 1. Building and Grounds Committee Report: Joe Giardina – report is in Board Packet. Highlighted the recommendation to source Library Design Associates for the Adult/RV renovation. **MOTION by Joe, Second by Bob TO APPROVE \$369,598 QUOTE FROM LIBRARY DESIGN FOR ADULT AREA RENOVATION.** Discussion: Jennifer mentioned this quote does not include painting the walls; she has received one quote for painting, Joe has requested competitive quotes for painting. Question was posed if this project needed to be sent out for bid; reply was that it does not because it does not alter the structure of the building and it was already proposed to county and state auditor to which no questions were received. **(RC) Will – y, Karyn – y, Rebecca – y, Rob - y, Pete - y, Joe - y, Bob - y. Motion passes.**
 - Strategic Planning Committee Report: Rob Kozar – distributed minutes from last two meetings. Noted that they are in the DEFINE phase and therefore worked on developing the community survey questions. The Survey will go out to the community next week in various formats: Paper, QR code, etc. Organizations that meet here, attendees of programs we hold, and the schools will be invited to fill out surveys. Next phase is the DREAM phase where all the feedback is gathered and put together. The DREAM SUMMIT is Friday, October 16th at 5:00 pm here at the Library. Dinner will be available.
 - Policy Committee Report: Will Folger –We will meet on Tuesday, September 1st at 5:30 pm.

- ❖ **OLD BUSINESS** – MEETING WITH HURON HISTORICAL SOCIETY will be on Monday, August 17th at 5:30 pm – Rebecca, Karyn, and Rob will attend.

- ❖ **NEW BUSINESS**

1. **MOTION by Rob, Second by Karyn, TO APPROVE FINANCIALS FOR JUNE 2026 (RC)** Will - y, Karyn - y, Bob - y, Pete - y, Rob - y, Joe - y, Rebecca - y. Motion passes.
2. **MOTION by Bob, Second by Will, TO APPROVE FINANCIALS FOR JULY 2026 (RC)** Pete - y, Karyn - y, Bob - y, Will - y Rob - y, Joe - y, Rebecca - y. Motion passes.
3. **MOTION by Rebecca, Second by Rob TO HIRE CORVID GRIGGS FOR THE POSITION OF ADULT SERVICES ASSISTANT AT THE RATE OF \$14.70 PER HOUR EFFECTIVE JUNE 16, 2026 (V)** Ayes Unanimous. Motion passes.
4. Discussion of 2027 Holiday Schedule. Jennifer presented 3 options for scheduling when HOLIDAYS fall on weekend days: A. We only close on the days of holidays, but offer the staff a Floating Holiday to be used within 3 months of the holiday. Scheduling will be easier and the library would not be closed extra days. B. We only close on the exact days and everyone has to take an alternate day off in the same week as the holiday. This makes scheduling very challenging because everyone has to have a day off in the same week making it difficult to have adequate coverage. C. Choose additional days to close to recognize the holidays that fall on weekends. This would close the library 3 extra days in 2027 and 2028, for example. MOTION by Karyn to accept option 1, Second by Rebecca. Discussion: Rebecca likes the flexibility it offers the employees. Karyn likes offering something nice to the employees. Will clarified that not everyone would have to take off a day in the same week, which was confirmed. (V) Ayes Unanimous. Motion passes.
5. DISCUSSION ABOUT MEASURING AGE OF LIBRARY COLLECTION - Jennifer is researching available data.
6. UPCOMING SURVEYS FOR PERSONNEL AND FINANCE COMMITTEE MEETINGS – Jennifer will email these. Personnel Committee needs to meet and then have a recommendation for the Finance Committee.

- ❖ **ITEMS TOO LATE FOR THE AGENDA – none.**

- ❖ **EXECUTIVE SESSION**

MOTION by Joe to enter into EXECUTIVE SESSION to Consider the investigation of a complaint against a public employee UNDER O.R.C. 121.22(G) (1). Seconded by Rebecca. (RC) Bob - Y, Karyn - Y, Pete - Y, Rob - Y, Rebecca - Y, Will - Y, Joe - Y. Motion carried at 8:13 pm.

The Board of Trustees of the Huron Public Library came out of Executive Session at 8:27 p.m.

- ❖ **With no further items to be discussed, MOTION for ADJOURNMENT made by Rebecca, Seconded by Karyn. (RC) Bob – Y, Will – Y, Karyn – Y, Rebecca – Y, Rob – Y, Pete – Y, Joe – Y. Motion Carried. ADJOURNED AT 8:28 pm.**

*V indicates vote by Voice

y/Y = yes n/N = no a/A = abstain

*RC indicates vote by Roll Call

Joe Giardina, President

Laura Engleman, Fiscal Officer